



Office of the City Clerk

Weekly Report – for Week Ending January 5, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

Outreach and voter registration efforts continued this week with Elections staff attending the end of the year event at the Hope of the Valley Rescue Mission in CD6 and the 20th Annual Oshogatsu Festival in Little Tokyo on New Year's Day in CD 14. Approximately 400 people were reached and 15 were registered to vote.

Staff is preparing for Neighborhood Council (NC) workshops to be held in February and began work on an informational video for NC candidates.

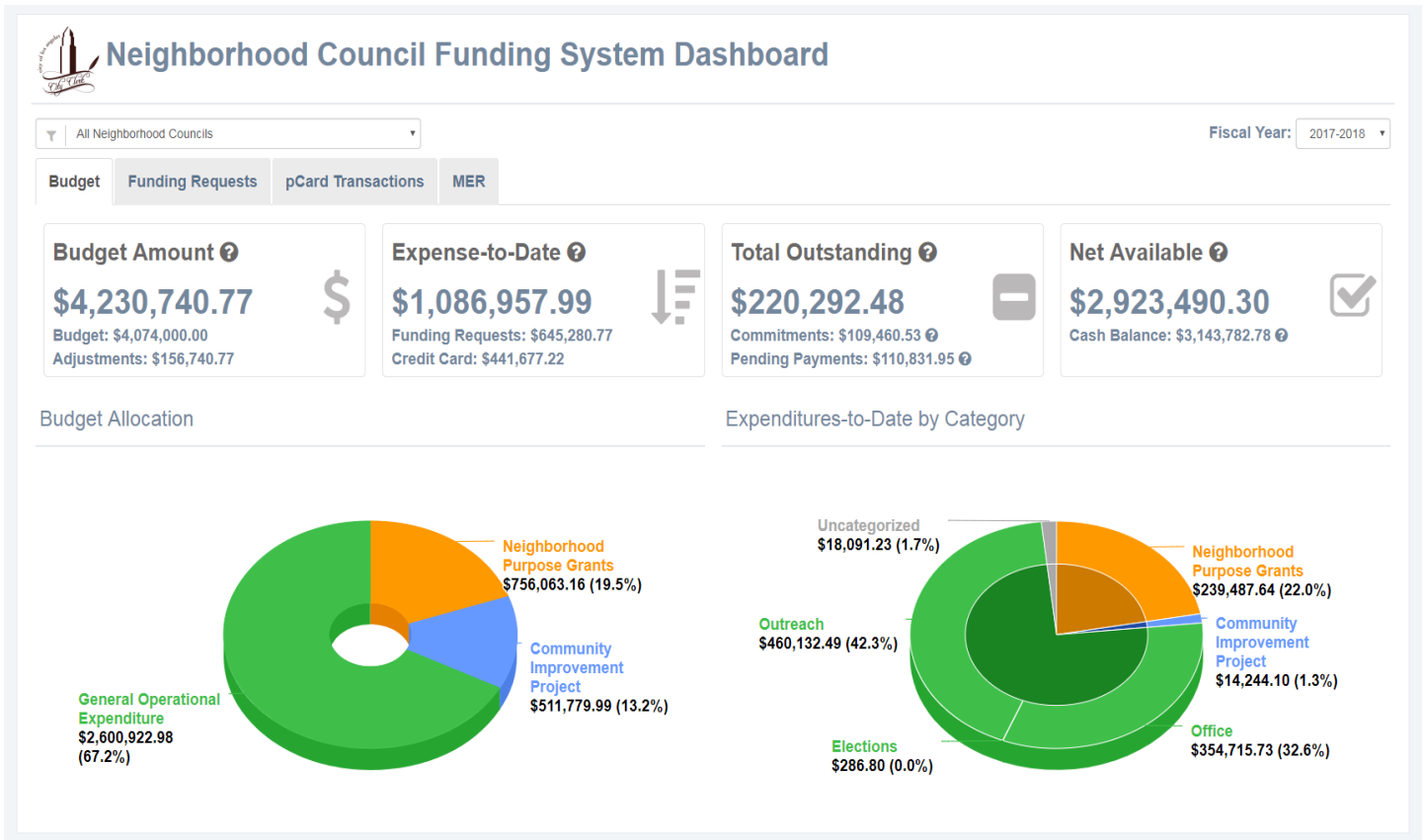
Business Improvement Districts (BIDs)

NBID staff began evaluating the 13 responses to the Public Information Campaign RFP and 4 responses to the Capacity Building and Leadership Training RFP.

The NBID Technical Research Unit is currently reviewing data for a potential Hollywood Media BID expansion.

Neighborhood Council (NC) Funding Program

Per the public dashboard below, the system of NCs has spent approximately 30% of their FY18 budget.





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Records Management Archival Activity

The City Archivist provided a tour of the City Archives to staff from the of Los Angeles County Sheriff's Department Museum.

Archival Activity

A researcher reviewed election returns from 1913.

Systems

The 2018 Granicus (audio and video streaming) archival folders for Council and Committee meetings have been created. All recurring events have been updated to point to the new archive folder.

New updates to the CFMS database have been created which include Keyword tagging and subscriptions to Council files.

Issues

Two NCs encountered problems with generating their November Monthly Expenditure Reports. Systems staff determined one issue was due to a corrupt receipt file and the other was a result of a form that was uploaded with password protection. Both issues are being resolved and the NC Funding system portal is working properly.